



## BOARD OF DIRECTORS

**October 10, 2017 at 18:30 hours (Board Room)**

### **- MINUTES -**

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Present:

Janet Parsons  
Collin Bourgeois  
Brenda Lumsden  
Julie Duhaime  
Sylvie Bélanger  
Michel Rochon  
Howard Longfellow  
Daniel Richard  
Dr. Klère Bourgault \*  
Cynthia Désormiers \*  
Ryan Jeffers, CFO\*

Mireille Mageau, Recorder

Regrets:

Charles Goulard  
Jo-Ann Labelle\*  
Jamie Restoule  
Eric Stevens  
Dr. Vincenzo Susini \*  
Dr. Ben Lalonde\*

\* Non-voting Members

**1. Call to Order**

Meeting called to order at 18:37 hours by the Chair.

**2. Education Session/Presentations:**

• **Diagnostic Imaging Department**

Huguette Pilon provided an educational tour of the Diagnostic Imaging Department and demonstrated the department's equipment, its functions, staff complements, statistics, challenges and future considerations.

**3. Declaration of Conflict of Interest and Pecuniary Interest**

No conflicts of interest or pecuniary interest declared.

**4. Approval of Consent Agenda**

Moved by Sylvie Bélanger and seconded by Janet Parsons

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF OCTOBER 10<sup>TH</sup> 2017 BE ACCEPTED AS PRESENTED INCLUDING THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER
- .2 BOARD OF DIRECTORS MEETING MINUTES – SEPTEMBER 11, 2017
- .3 MEDICAL ADVISORY COMMITTEE MINUTES – JUNE 8, 2017
- .4 FINANCE AND AUDIT COMMITTEE MINUTES – MAY 24, 2017
- .5 HEALTH CARE QUALITY MINUTES – APRIL 10, 2017
- .6 ETHICS COMMITTEE MINUTES - **NONE** -
- .7 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES – APRIL 27, 2017
- .8 WNGH FOUNDATION BOARD MINUTES – JUNE 13, 2017
- .9 BOARD MEETING EVALUATION RESULTS – SEPTEMBER 2017

**Carried M-17-118**

**5. Approval of Regular Agenda**

Motion made by Brenda Lumsden and seconded by Dan Richard

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF OCTOBER 10<sup>TH</sup>, 2017 BE ACCEPTED AS PRESENTED.»

**Carried M-17-119**

**Regular Agenda:**

.1 Chief of Staff (MAC) Report – September 2017

The September 2017 Chief of Staff (MAC) report was included in the members' packages for information sharing purposes.

.2 Credentials Committee Recommendations - NONE -

.3 Board of Directors E-mail Addresses

The group discussed the possibility of having hospital domain e-mail addresses for Board members. The group was in agreement.

.4 Briefing Note OHA Leadership Summit

The briefing note from the OHA Leadership Summit was included in members' packages for information sharing purposes.

.5 Meditech 6.1

Cynthia Désormiers informed members that all hospitals including WNGH are slowly moving towards Meditech 6.1.

.6 Dialysis Services

The group was informed of a patient situation involving dialysis services and how WNGH is trying to find a solution for this individual. An update will be brought to the following meeting.

.7 CT Scanner

Members were given the following update on WNGH's CT Scanner application:

- The letter of support for the NELHIN was received
- WNGH is currently working with the Radiology group at NBRHC to build a memorandum of understanding for CT Scan reading services
- Drawings and budgetary quotes are being drafted

.8 No Smoking Policy – Insurance Perspective

Due to previous inquiries, WNGH sought out an insurance opinion should an individual injure themselves smoking on the edge of the hospital property once the no smoking legislation comes in effect. In fact, these types of injuries would fall under the category of "slip and fall".

.9 HAPS/CAPS

The HAPS and CAPS memo was included in members' packages for information sharing purposes.

- .10 2017-2018 Critical Events Q1 + Q2  
The Q1 and Q2 Critical Events for 2017-2018 was included in members' packages for information sharing purposes.
- .11 Policies Review:
1. Director Education Policy #730.31  
Moved by Julie Duhaime and seconded by Howie Longfellow  
«THAT THE DIRECTOR EDUCATION POLICY #730.31 BE ACCEPTED AS PRESENTED.»  
**Carried M-17-120**
  2. Board Remuneration Policy #730.35  
Moved by Michel Rochon and seconded by Sylvie Bélanger  
«THAT THE BOARD REMUNERATION POLICY #730.35 BE ACCEPTED AS AMENDED.»  
**Carried M-17-121**
  3. Community Needs Assessment Policy #730.38  
Moved by Janet Parsons and seconded by Brenda Lumsden  
«THAT THE COMMUNITY NEEDS ASSESSMENT POLICY #730.38 BE ACCEPTED AS PRESENTED.»  
**Carried M-17-122**
  4. Strategic Planning Policy #730.37  
Moved by Dan Richard and seconded by Julie Duhaime  
«THAT THE STRATEGIC PLANNING POLICY #730.37 BE ACCEPTED AS PRESENTED.»  
**Carried M-17-123**
  5. Membership in the Corporation Policy #730.44  
Moved by Howie Longfellow and seconded by Michel Rochon  
«THAT THE MEMBERSHIP IN THE CORPORATION POLICY #730.44 BE ACCEPTED AS PRESENTED.»  
**Carried M-17-124**
  6. Mission Vision & Values Policy #730.36  
Moved by Sylvie Bélanger and seconded by Janet Parsons  
«THAT THE MISSION VISION & VALUES POLICY #730.36 BE ACCEPTED AS PRESENTED.»  
**Carried M-17-125**

7. Organ and Tissue Donation Policy #605.113

Moved by Brenda Lumsden and seconded by Dan Richard

«THAT THE ORGAN AND TISSUE DONATION POLICY #605.113 BE ACCEPTED AS PRESENTED.»

**Carried M-17-126**

8. Investment Policy #734.17

Moved by Julie Duhaime and seconded by Howie Longfellow

«THAT THE INVESTMENT POLICY #734.17 BE ACCEPTED AS PRESENTED.»

**Carried M-17-127**

9. Fraud, Theft & Irregularities Policy #734.22

Moved by Howie Longfellow and seconded by Dan Richard

«THAT THE FRAUD, THEFT & IRREGULARITIES POLICY #734.22 BE ACCEPTED AS PRESENTED.»

**Carried M-17-128**

.12 Correspondence provided for information sharing purposes

- Home & Community Care PowerPoint

**6. Closed Session**

Motion made by Michel Rochon and seconded by Janet Parsons

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR OCTOBER 10, 2017 AND MOVE INTO A CLOSED SESSION AT 20:25 HOURS. »

**Carried M-17-129**

**7. Adjournment**

The Meeting Effectiveness Survey was provided to members for completion.

Moved by Julie Duhaime seconded by Michel Rochon

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF OCTOBER 10, 2017 BE ADJOURNED AT 22:40 HOURS. »

**Carried M-17-138**

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Collin Bourgeois, Chair

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Cynthia Désormiers, President & CEO