



BOARD OF DIRECTORS

Monday, June 12, 2017 at 17:00 pm (Board Room)

- MINUTES -

Present:

Janet Parsons
Collin Bourgeois
Eric Stevens
Michel Rochon
Dr. Klère Bourgault *
Brenda Lumsden
Julie Duhaime
Cynthia Désormiers *
Sylvie Bélanger
Howard Longfellow
Dr. Vincenzo Susini *
Jamie Restoule
Dr. Ben Lalonde*
Jo-Ann Labelle*
Ryan Jeffers, CFO*

Mireille Mageau, Recorder

Regrets:

Daniel Richard
Charles Goulard

* Non-voting Members

1. Call to Order

Meeting called to order at 17:05 hours by the Chair.

2. Education Session/Presentations:

- **Laboratory Department**

Huguette Pilon provided an educational tour of the Laboratory Department and demonstrated the department's equipment, its functions, staff complements, statistics, challenges and future considerations.

3. Declaration of Conflict of Interest

No conflicts of interest declared.

4. Approval of Consent Agenda

Moved by Sylvie Bélanger and seconded by Janet Parsons

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, JUNE 12TH 2017 BE ACCEPTED AS PRESENTED INCLUDING THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER
- .2 BOARD OF DIRECTORS MEETING MINUTES – MAY 8, 2017
- .3 MEDICAL ADVISORY COMMITTEE MINUTES – APRIL 13, 2017
- .4 FINANCE AND AUDIT COMMITTEE MINUTES – MARCH 22, 2017
- .5 HEALTH CARE QUALITY MINUTES - **NONE** -
- .6 ETHICS COMMITTEE MINUTES - **NONE** -
- .7 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES - **NONE** -

- .8 WNGH FOUNDATION BOARD MINUTES – APRIL 11, 2017
- .9 BOARD MEETING EVALUATION RESULTS – MAY 2017

Carried M-17-71

5. Approval of Regular Agenda

Motion made by Brenda Lumsden and seconded by Julie Duhaime

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, JUNE 12TH, 2017 BE ACCEPTED AS PRESENTED.»

Carried M-17-72

Regular Agenda:

.1 Chief of Staff (MAC) Report – May 2017

The May 2017 Chief of Staff (MAC) report was included in the members' packages for information sharing purposes.

.2 Credentials Committee Recommendations

- **March 16, 2017**

Moved by Julie Duhaime and seconded by Eric Stevens

«THAT THE RECOMMENDATIONS ARISING FROM THE MARCH 16, 2017 CREDENTIALS COMMITTEE MEETING BE ACCEPTED AS PRESENTED.»

Carried M-17-73

- **April 13, 2017**

Moved by Janet Parsons and seconded by Jamie Restoule

«THAT THE RECOMMENDATIONS ARISING FROM THE APRIL 13, 2017 CREDENTIALS COMMITTEE MEETING BE ACCEPTED AS PRESENTED.»

Carried M-17-74

- **May 18, 2017**

Moved by Howie Longfellow and seconded by Michel Rochon

«THAT THE RECOMMENDATIONS ARISING FROM THE MAY 18, 2017 CREDENTIALS COMMITTEE MEETING BE ACCEPTED AS PRESENTED.»

Carried M-17-75

.3 Appointment of Auditors

Moved by Janet Parsons and seconded by Brenda Lumsden

«THE FINANCE AND AUDIT COMMITTEE RECOMMEND THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPOINT BDO CANADA LLP AS THE ACCOUNTING FIRM OF THE CORPORATION TO HOLD OFFICE UNTIL THE CLOSE OF THE NEXT ANNUAL GENERAL MEETING OF THE WEST NIPISSING GENERAL HOSPITAL.»

Carried M-17-76

.4 Approve Insurance Coverage

Motion made by Jamie Restoule and seconded by Julie Duhaime

«THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPROVES THE HOSPITAL INSURANCE AND CYBER RISK INSURANCE RENEWAL AS PRESENTED.»

Carried M-17-77

.5 BPSAA Public Reporting + Attestation

Motion made by Howie Longfellow and seconded by Michel Rochon

«WHEREAS THE FINANCE AND AUDIT COMMITTEE HAS REVIEWED THE REPORT ON THE USE OF CONSULTANTS BY THE WEST NIPISSING GENERAL HOSPITAL FOR THE PERIOD OF APRIL 1ST, 2016 TO MARCH 31ST, 2017,

LET IT BE RESOLVED THAT THE BOARD OF DIRECTORS APPROVES THE ATTESTATION PREPARED IN ACCORDANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT, 2010 (BPSAA) AND BASED ON THE USE OF CONSULTANTS REPORT FOR THE PERIOD OF APRIL 1ST, 2016 TO MARCH 31ST, 2017 AND AUTHORIZES FOR THE REPORT TO BE POSTED ON ITS PUBLIC WEBSITE. »

Carried M-17-78

Motion made by Janet Parsons and seconded by Sylvie Bélanger

«THAT THE BOARD OF DIRECTORS, IN COMPLIANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA), 2010, ATTESTS TO THE ACCURACY OF THE REPORT OF EXPENSE CLAIMS OF THE BOARD MEMBERS AND SENIOR MANAGERS FOR THE CONSOLIDATION PERIOD OF OCTOBER 1ST 2016 TO MARCH 31ST 2017 AND AUTHORIZES FOR THE REPORT BE POSTED ON ITS PUBLIC WEBSITE. »

Carried M-17-79

.6 Regular Director Declaration and Consent

The Regular Director Declaration and Consent was included in members' packages for review. The group was asked to sign the declaration and consent and return to Administration.

.7 Briefing Note: OHA SRN Conference

The OHA SRN Conference briefing note was included in members' packages for information sharing purposes.

.8 Policies Review:

1. Board Job Description Policy #730.21

Moved by Sylvie Bélanger and seconded by Janet Parsons

«THAT THE BOARD JOB DESCRIPTION POLICY #730.21 BE ACCEPTED AS PRESENTED.»

Carried M-17-80

2. Board of Director Accountability Policy #730.33
Moved by Michel Rochon and seconded by Eric Stevens
«THAT THE BOARD OF DIRECTOR ACCOUNTABILITY POLICY #730.33 BE ACCEPTING AS PRESENTED.»

Carried M-17-81

3. Confidentiality for Board of Directors Policy #730.25
Moved by Brenda Lumsden and seconded by Howie Longfellow
«THAT THE CONFIDENTIALITY FOR BOARD OF DIRECTORS POLICY #730.25 BE ACCEPTED AS PRESENTED.»

Carried M-17-82

4. Removal of a Director Policy #730.28
Moved by Michel Rochon and seconded by Eric Restoule
«THAT THE REMOVAL OF A DIRECTOR POLICY #730.28 BE ACCEPTED AS AMENDED.»

Carried M-17-83

.9 Enhanced Care Unit

Motion made by Janet Parsons and seconded by Brenda Lumsden

« **WHEREAS** CRITICAL CARE SERVICES ONTARIO HAS BEEN MONITORING OUR OCCUPANCY IN OUR TWO (2) BED ENHANCED CARE UNIT;

AND WHEREAS THERE HAVE BEEN NO ADMISSIONS SINCE 2012;

THE CRITICAL CARE SERVICES ONTARIO IS OFFICIALLY REQUESTING THE CLOSURE OF THE UNIT.

LET IT BE RESOLVED THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPROVES THE PRESIDENT & CEO TO SIGN OFF ON THE CRITICAL CARE SERVICE INVENTORY REQUEST. »

Carried M-17-84

.10 Correspondence provided for information sharing purposes

- Patient Letter
- LHIN: In-Year Hospital Investments
- LHIN: Crisis Support Services
- LHIN: Message from Louise Paquette
- Sudbury Star: Dominic Giroux, New HSN CEO
- Health Unit: Deadly Opioid Carfentanil Suspected in North Bay
- MOHLTC: HIS Renewal
- Pharmacy Accreditation

.11 Audit Report

Motion made by Janet Parsons and seconded by Jamie Restoule

« THAT THE BOARD OF DIRECTORS APPROVES BDO CANADA LLP'S AUDIT REPORT OF THE FINANCIAL STATEMENTS OF THE WEST NIPISSING GENERAL HOSPITAL FOR THE YEAR ENDED MARCH 31, 2017, AS PRESENTED. »

Carried M-17-85

6. **Closed Session - CANCELLED -**

7. **Adjournment**

The Meeting Effectiveness Survey was provided to members for completion.

Moved by Eric Stevens seconded by Michel Rochon

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF MONDAY, JUNE 12, 2017 BE ADJOURNED AT 18:15 HOURS. »

Carried M-17-86

Collin Bourgeois, Chair

Cynthia Désormiers, President & CEO

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