



BOARD OF DIRECTORS

Monday, March 13, 2017 at 18:30 pm (Board Room)

- MINUTES -

Present:

Daniel Richard
Janet Parsons
Collin Bourgeois
Michel Rochon
Julie Duhaime
Dr. Klère Bourgault *
Brenda Lumsden
Cynthia Désormiers *
Sylvie Bélanger
Jamie Restoule
Jo-Ann Labelle*
Ryan Jeffers, CFO*

Mireille Mageau, Recorder

Regrets:

Dr. Richard Katsuno*
Dr. Vincenzo Susini *
Charles Goulard
Eric Stevens
Howard Longfellow

* Non-voting Members

1. Call to Order

Meeting called to order at 18:32 hours by the Chair.

2. Education Session/Presentations:

• **Occupational Health**

Louise Venne provided an educational presentation on the Occupational Health Services Department, its functions, staff complements, statistics, challenges and future considerations.

3. Approval of Consent Agenda

Moved by Michel Rochon and seconded by Jamie Restoule

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, MARCH 13TH 2017 BE ACCEPTED AS PRESENTED INCLUDING THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER
- .2 BOARD OF DIRECTORS MEETING MINUTES – FEBRUARY 13, 2017
- .3 MEDICAL ADVISORY COMMITTEE MINUTES – JANUARY 19, 2017
- .4 FINANCE AND AUDIT COMMITTEE MINUTES – JANUARY 25, 2017
- .5 HEALTH CARE QUALITY MINUTES - **NONE** -
- .6 ETHICS COMMITTEE MINUTES – NOVEMBER 14, 2016
- .7 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES - **NONE** -
- .8 WNGH FOUNDATION BOARD MINUTES - **NONE** -
- .9 BOARD MEETING EVALUATION RESULTS – FEBRUARY 2017

Carried M-17-16

4. Consent Agenda

5. Approval of Regular Agenda

Motion made by Dan Richard and seconded by Jamie Restoule

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, MARCH 13TH, 2017 BE ACCEPTED AS PRESENTED.»

Carried M-17-17

6. Declaration of Conflict of Interest

No conflicts of interest declared.

7. Regular Agenda:

.1 Chief of Staff (MAC) Report – February 2017

The February 2017 Chief of Staff (MAC) report was included in the members' packages for information sharing purposes.

.2 Credentials Committee Recommendations

Moved by Brenda Lumsden and seconded by Janet Parsons

«THAT THE RECOMMENDATIONS ARISING FROM THE DECEMBER 15, 2016 CREDENTIALS COMMITTEE MEETING BE ACCEPTED AS PRESENTED.»

Carried M-17-18

.3 Goals & Objectives 2017-2018 (Revised)

Moved by Sylvie Bélanger and seconded by Michel Rochon

«THAT THE BOARD OF DIRECTORS GOALS AND OBJECTIVES FOR 2017-2018 BE ACCEPTED AS PRESENTED. »

Carried M-17-19

.4 AGM Date

After a brief discussing, the members were in agreement to hold the Annual General Meeting on June 12th if the Auditor report is available, otherwise the AGM will be held on June 27th, 2017, following the Regular Board Meeting.

.5 Quality Improvement Plan 2016-2017 Progress Report

Moved by Julie Duhaime and seconded by Dan Richards

«THAT THE 2016-2017 QUALITY IMPROVEMENT PLAN PROGRESS REPORT BE ACCEPTED AS PRESENTED. »

Carried M-17-20

.6 Quality Improvement Plan 2017-2018

Moved by Janet Parsons and seconded by Jamie Restoule

«THAT THE 2017-2018 QUALITY IMPROVEMENT PLAN BE ACCEPTED AS PRESENTED. »

Carried M-17-21

.7 President & CEO Evaluation

The group was reminded to submit the President & CEO evaluation before March 31st, 2017.

.8 Chief of Staff Evaluation

The group was reminded to submit the Chief of Staff evaluation before March 31st, 2017.

.9 Succession Planning for President & CEO/Senior Management #730.03

Moved by Janet Parsons and seconded by Sylvie Bélanger

«THAT THE SUCCESSION PLANNING FOR PRESIDENT & CEO/SENIOR MANAGEMENT POLICY #730-03 BE ACCEPTED AS PRESENTED.»

Carried M-17-22

.10 Annual Capital Plan

Moved by Michel Rochon and seconded by Julie Duhaime

«THAT THE CAPITAL BUDGET PLAN FOR 2017-2018 BE ACCEPTED AS PRESENTED.»

Carried M-17-23

.11 Annual Operating Plan

Moved by Dan Richards and seconded by Jamie Restoule

«THAT THE OPERATING BUDGET PLAN FOR 2017-2018 BE ACCEPTED AS PRESENTED.»

Carried M-17-24

.12 Annual Business Plan

Moved by Brenda Lumsden and seconded by Janet Parsons

«THAT 2017-2018 WEST NIPISSING GENERAL HOSPITAL ANNUAL BUSINESS PLAN BE ACCEPTED AS PRESENTED.»

Carried M-17-25

.13 Policies Review:

1. Naming Opportunities #730.41

Moved by Sylvie Bélanger and seconded by Julie Duhaime

«THAT THE NAMING OPPORTUNITIES POLICY #730-41 BE ACCEPTED AS PRESENTED.»

Carried M-17-26

2. Political Contributions #730.30

Moved by Janet Parsons and seconded by Michel Rochon

«THAT THE POLITICAL CONTRIBUTIONS POLICY #730-30 BE ACCEPTED AS PRESENTED.»

Carried M-17-27

3. Executive Direction #730.17

Moved by Julie Duhaime and seconded by Jamie Restoule

«THAT THE EXECUTIVE DIRECTION POLICY #730.17 BE ACCEPTED AS PRESENTED.»

Carried M-17-28

4. Quality Improvement & Risk Management #730.42

Moved by Sylvie Bélanger and seconded by Brenda Lumsden

«THAT THE QUALITY IMPROVEMENT & RISK MANAGEMENT POLICY #730-42 BE ACCEPTED AS PRESENTED.»

Carried M-17-29

.14 Correspondence provided for information sharing purposes

- Patient Letter
- IDEAS Project
- NELHIN Patients First Implementation
- GCE Educational Offerings

8. Adjournment

The Meeting Effectiveness Survey was provided to members for completion.

Moved by Janet Parsons seconded by Julie Duhaime

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF MONDAY, MARCH 13, 2017 BE ADJOURNED AT 20:10 HOURS. »

Carried M-17-30

Collin Bourgeois, Chair

Cynthia Désormiers, President & CEO