



BOARD OF DIRECTORS

Monday, December 12, 2016 at 4:00 pm (Board Room)

- MINUTES -

Present:

Julie Duhaime
Daniel Richard
Jo-Ann Labelle *
Collin Bourgeois
Dr. Klère Bourgault *
Howard Longfellow
Michel Rochon
Eric Stevens
Brenda Lumsden
Cynthia Désormiers *
Sylvie Bélanger
Jamie Restoule
Jo-Ann Lennon-Labelle*
Ryan Jeffers, CFO*

Mireille Mageau, Recorder
JoAnne Beninger, Guest

Regrets:

Janet Parsons
Dr. Richard Katsuno*
Dr. Vincenzo Susini *
Charles Goulard

* Non-voting Members

1. Introduction of New Board Member

The group welcomed its new Board of Directors member, Brenda Lumsden.

2. Call to Order

Meeting called to order at 18:30 hours by the Chair.

3. Education Session/Presentations:

• **Patient Registration & Communications Department**

Sylvie Claro provided an educational presentation on Patient Registration & Communications Department, its functions, staff complements, statistics, challenges and future considerations.

4. Approval of Consent Agenda

Moved by Sylvie Belanger and seconded by Brenda Lumsden

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, DECEMBER 12TH 2016 BE ACCEPTED AS PRESENTED INCLUDING THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER
- .2 BOARD OF DIRECTORS MEETING MINUTES – NOVEMBER 14, 2016
- .3 MEDICAL ADVISORY COMMITTEE MINUTES – OCTOBER 13, 2016
- .4 FINANCE AND AUDIT COMMITTEE MINUTES – OCTOBER 26, 2016
- .5 HEALTH CARE QUALITY MINUTES – OCTOBER 18, 2016
- .6 ETHICS COMMITTEE MINUTES - **NONE** -
- .7 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES - **NONE** -
- .8 WNGH FOUNDATION BOARD MINUTES – SEPTEMBER 13, 2016
- .9 BOARD MEETING EVALUATION RESULTS – NOVEMBER 2016

Carried M-16-110

5. Consent Agenda

6. Approval of Regular Agenda

Motion made by Jamie Restoule and seconded by Dan Richard

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, DECEMBER 12TH, 2016 BE ACCEPTED AS PRESENTED.»

Carried M-16-111

7. Declaration of Conflict of Interest

The group acknowledges that senior management may have a perceived conflict of interest due to the nature of the topic at 8.8.

8. Regular Agenda:

.1 Chief of Staff (MAC) Report – November 2016

The November 2016 Chief of Staff (MAC) report was included in the members' packages for information sharing purposes.

.2 Credentials Committee Recommendations

Moved by Julie Duhaime and seconded by Howie Longfellow

«THAT THE RECOMMENDATIONS ARISING FROM THE SEPTEMBER 15, 2016 CREDENTIALS COMMITTEE MEETING BE ACCEPTED AS PRESENTED.»

Carried M-16-112

.3 CAPS

Moved by Michel Rochon and seconded by Eric Stevens

WHEREAS THE WEST NIPISSING GENERAL HOSPITAL SUBMITTED THE 2017-18 COMMUNITY ACCOUNTABILITY PLANNING SUBMISSION (CAPS) TO THE NE LHIN; AND

WHEREAS THE WNGH SENIOR MANAGEMENT TEAM DOES NOT ANTICIPATE SIGNIFICANT CHANGES; AND

WHEREAS THE WNGH IS REQUIRED TO SUBMIT THE BOARD APPROVED 2017-2018 CAPS TO THE NELHIN BY JANUARY 31, 2017

LET IT BE RESOLVED THAT THE BOARD OF DIRECTORS OF THE WEST NIPISSING GENERAL HOSIPTAL AUTHORIZES SENIOR MANAGEMENT TO FINALIZE THE 2017-2018 CAPS WITH THE BOARD CHAIR AND THE PRESIDENT AND CEO SIGNATURE.

Carried M-16-113

.4 HAPS

Motion made by Brenda Lumsden and seconded by Julie Duhaime

WHEREAS THE WEST NIPISSING GENERAL HOSPITAL SUBMITTED THE 2017-18 HOSPITAL ACCOUNTABILITY PLANNING SUBMISSION (HAPS) NARRATIVE TO THE NE LHIN; AND

WHEREAS THE WNGH SENIOR MANAGEMENT TEAM DOES NOT ANTICIPATE SIGNIFICANT CHANGES; AND

WHEREAS THE WNGH IS REQUIRED TO SUBMIT THE BOARD APPROVED 2017-2018 HAPS TO THE NELHIN BY JANUARY 31, 2017

LET IT BE RESOLVED THAT THE BOARD OF DIRECTORS OF THE WEST NIPISSING GENERAL HOSPITAL AUTHORIZES SENIOR MANAGEMENT TO FINALIZE THE 2017-2018 HAPS WITH THE BOARD CHAIR AND THE PRESIDENT AND CEO SIGNATURE.

Carried M-16-114

.5 Hospital / LTC Courtyard

Motion made by Jamie Restoule and seconded by Dan Richard

«**WHEREAS** HERE IS A LOCAL INTEREST AND SUPPORTIVE FUNDING THROUGH DONATIONS;

LET IT BE RESOLVED THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPROVES THE DEVELOPMENT OF A COURTYARD FOR OUR LONG TERM CARE RESIDENTS AS PER DISCUSSION AND SUPPORTING DOCUMENTATION. THE LONG TERM CARE COURTYARD WILL BE OWNED, OPERATED AND MAINTAINED BY THE WEST NIPISSING GENERAL HOSPITAL. »

Carried M-16-115

.6 CT Scanner

Cynthia Désormiers provided an update on the West Nipissing General Hospital's proposal to the NELHIN for a CT Scanner and discussed the following steps to seek MOHLTC approval.

.7 Auditor General Report – Briefing Note

The briefing note on the Auditor General Report was included in members' packages for information sharing purposes. Cynthia provided a summary of the topics discussed.

.8 Policies Review:

1. Executive Compensation Framework #730.64

Moved by Julie Duhaime and seconded by Howie Longfellow

«**WHEREAS** AN EXECUTIVE COMPENSATION FRAMEWORK IS REQUIRED UNDER LEGISLATION;

LET IT BE RESOLVED THAT THE EXECUTIVE COMPENSATION FRAMEWORK POLICY #730.64 BE ACCEPTED AS PRESENTED.»

Carried M-16-116

.9 Correspondence provided for information sharing purposes

- ORBCoN Letter
- GCE Educational Offerings

9. Adjournment

The Meeting Effectiveness Survey was provided to members for completion.

Moved by Michel Rochon seconded by Eric Stevens

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF MONDAY, DECEMBER 12, 2016 BE
ADJOURNED AT 1958 HOURS. »

Carried M-16-117

Collin Bourgeois, Chair

Cynthia Désormiers, President & CEO

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