



BOARD OF DIRECTORS

Monday, June 13, 2016 at 4:00 pm (Board Room)

- MINUTES -

Present:

Julie Duhaime
Daniel Richard
Jo-Ann Labelle *
Collin Bourgeois
Dr. Klère Bourgault *
Cynthia Désormiers *
Howard Longfellow
Sylvie Bélanger
Jamie Restoule
Charles Goulard
Ryan Jeffers, CFO
Dean Decaire (Guest @ 5 :00pm)

Regrets:

Dr. André Béhamdouni *
Janet Parsons
Michel Rochon
Eric Stevens
Jo-Anne Beninger

* Non-voting Members

Mireille Mageau, Recorder

1. Call to Order

Meeting called to order at 4:04 hours by the Chair.

2. Education Session/Presentations:

• **Nursing Care Unit / Complex Continuing Care**

Denise Pilon provided an educational presentation on the Nursing Care Unit / Complex Continuing Care, its functions, staff complements, statistics, challenges and future considerations.

3. Approval of Consent Agenda

Moved by Sylvie Bélanger and seconded by Jamie Restoule

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, JUNE 13TH 2016 BE ACCEPTED AS PRESENTED INCLUDING THE FOLLOWING ITEMS:

- .1 PRESIDENT & CEO NEWSLETTER
- .2 BOARD OF DIRECTORS MEETING MINUTES – MAY 9, 2016
- .3 MEDICAL ADVISORY COMMITTEE MINUTES – APRIL 21, 2016
- .4 FINANCE AND AUDIT COMMITTEE MINUTES – MARCH 23, 2016
- .5 HEALTH CARE QUALITY MINUTES - **NONE** -
- .6 ETHICS COMMITTEE MINUTES - **NONE** -
- .7 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES - **NONE** -
- .8 WNGH FOUNDATION BOARD MINUTES – MARCH 8, 2016
- .9 BOARD MEETING EVALUATION RESULTS – MAY 2016

Carried M-16-73

4. Approval of Regular Agenda

Motion made by Dan Richard and seconded by Julie Duhaime

«THAT THE REGULAR AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, JUNE 13TH, 2016 BE ACCEPTED AS PRESENTED.»

Carried M-16-74

5. Declaration of Conflict of Interest

No conflicts of interest were declared or identified.

6. Consent Agenda

7. Regular Agenda:

.1 Chief of Staff (MAC) Report – May 2016

The May 2016 Chief of Staff (MAC) report was included in the members' packages for information sharing purposes.

.2 Credentials Committee Recommendations

1. February 18, 2016

Moved by Charles Goulard and seconded by Jamie Restoule

«THAT THE RECOMMENDATIONS ARISING FROM THE FEBRUARY 18, 2016 CREDENTIALS COMMITTEE BE ACCEPTED AS PRESENTED.»

Carried M-16-75

2. April 21, 2016

Moved by Sylvie Bélanger and seconded by Julie Duhaime

«THAT THE RECOMMENDATIONS ARISING FROM THE APRIL 21, 2016 CREDENTIALS MEETING BE ACCEPTED AS PRESENTED, WITH THE EXCEPTION OF DR. JEAN ANAWATI'S CREDENTIALS THAT ARE PENDING. »

Carried M-16-76

.3 Small Rural Hospital Meeting – Briefing Note

The briefing note for the May 2016 Small Rural Hospital meeting was included in members' packages for information sharing purposes. The group discussed the following topics:

1. How to better engage physicians?
2. How to attract and retain physicians in the community?
3. The Medical Staff Human Resource Plan

.4 Policies Review:

1. Ethical Standards Policy #100.96

Moved by Dan Richard and seconded by Charles Goulard

«THAT THE ETHICAL STANDARDS POLICY #100.96 BE ACCEPTED AS AMENDED.»

Carried M-16-77

.5 Physician Assisted Death

Cynthia provided an update on Physician Assisted Death, also known as "*Medical Assistance in Dying (MAID)*". The "Physician Assisted Death Referral Policy #100.132" was distributed to the members for information sharing purposes.

.6 Board Skill Matrix

The Board Skill Matrix results were included in members' packages for information sharing purposes.

.7 Appointment of Auditors

Moved by Sylvie Bélanger and seconded by Charles Goulard

«THE FINANCE AND AUDIT COMMITTEE RECOMMEND THAT THE WEST NIPISSING GENERAL HOSPITAL BOARD OF DIRECTORS APPOINT BDO CANADA LLP AS THE ACCOUNTING FIRM OF THE CORPORATION TO HOLD OFFICE UNTIL THE CLOSE OF THE NEXT ANNUAL GENERAL MEETING OF THE WEST NIPISSING GENERAL HOSPITAL (2017).»

Carried M-16-78

.8 BPSAA Public Reporting + Attestation

Motion made by Jamie Restoule and seconded by Dan Richard

«WHEREAS THE FINANCE AND AUDIT COMMITTEE HAS REVIEWED THE REPORT ON THE USE OF CONSULTANTS BY THE WEST NIPISSING GENERAL HOSPITAL FOR THE PERIOD OF APRIL 1ST, 2015 TO MARCH 31ST, 2016,

LET IT BE RESOLVED THAT THE BOARD OF DIRECTORS APPROVES THE ATTESTATION PREPARED IN ACCORDANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT, 2010 (BPSAA) AND BASED ON THE USE OF CONSULTANTS REPORT FOR THE PERIOD OF APRIL 1ST, 2015 TO MARCH 31ST, 2016. »

Carried M-16-79

Motion made by Sylvie Bélanger and seconded by Julie Duhaime

«THAT THE BOARD OF DIRECTORS, IN COMPLIANCE WITH THE BROADER PUBLIC SECTOR ACCOUNTABILITY ACT (BPSAA), 2010, ATTESTS TO THE ACCURACY OF THE REPORT OF EXPENSE CLAIMS OF THE BOARD MEMBERS AND SENIOR MANAGERS FOR THE CONSOLIDATION PERIOD OF OCTOBER 1ST 2015 TO MARCH 31ST 2016 AND AUTHORIZES FOR THE REPORT BE POSTED ON ITS PUBLIC WEBSITE. »

Carried M-16-80

.9 Regular Director Declaration and Consent

The Regular Director Declaration and Consent was included in members' packages for review. The group was asked to sign the declaration and consent and return to Administration.

.10 Correspondence provided for information sharing purposes

- Letter: Enforcement of Handicapped Parking Space

.11 Audit Report

Motion made by Sylvie Bélanger and seconded by Dan Richard

« THAT THE BOARD OF DIRECTORS APPROVES BDO CANADA LLP'S AUDIT REPORT OF THE FINANCIAL STATEMENTS OF THE WEST NIPISSING GENERAL HSOPITAL FOR THE YEAR ENDED MARCH 31, 2016, AS PRESENTED. »

Carried M-16-81

8. Adjournment

The Meeting Effectiveness Survey was provided to members for completion.

Moved by Jamie Restoule seconded by Julie Duhaime

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF MONDAY, JUNE 13, 2016 BE ADJOURNED AT 5:40 HOURS. »

Carried M-16-82

Collin Bourgeois, Chair

Cynthia Désormiers, President & CEO