



BOARD OF DIRECTORS

Monday, April 18, 2016 at 6:30 pm (Board Room)

- MINUTES -

Present:

Julie Duhaime
Janet Parsons
Daniel Richard
Eric Stevens
Jo-Ann Labelle *
Collin Bourgeois
Cynthia Désormiers *
Howard Longfellow
Sylvie Bélanger
Dr. Klère Bourgault *
Ryan Jeffers, CFO

Mireille Mageau, Recorder

Regrets:

Dr. André Béhamdouni *
Jo-Anne Beninger
Jamie Restoule
Michel Rochon
Charles Goulard

* Non-voting Members

1. Call to Order

Meeting called to order at 6:36 hours by the Chair.

2. Education Session/Presentations:

• **Oncology Department**

Sandra Lacoursière provided an educational presentation on the Oncology Department, its functions, staff complements, statistics, challenges and future considerations.

3. Approval of Consent Agenda

Moved by Sylvie Belanger and seconded by Julie Duhaime

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, APRIL 18TH 2016 BE ACCEPTED AS PRESENTED. »

Carried M-16-38

4. Approval of Regular Agenda

Motion made by Eric Stevens and seconded by Howie Longfellow

«THAT THE AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, APRIL 18TH, 2016 BE ACCEPTED WITH THE FOLLOWING ADDENDUM

8.5 SENTINEL EVENTS / NEAR MISSES & ADVERSE EVENTS REPORT

8.6 PERFORMANCE BASED COMPENSATION. »

Carried M-16-39

5. Declaration of Conflict of Interest

No conflicts of interest were declared or identified.

6. Business/Committee Matters

- Chief of Staff Report **-NONE-**

7. Consent Agenda

.1 President and CEO Newsletter

The April 2016 President and CEO Newsletter was included in the members' package for information sharing purposes.

.2 Board of Directors Minutes – March 14, 2016

Moved by Dan Richard and seconded by Janet Parsons

«THAT THE MINUTES OF THE March 14, 2016 MEETING OF THE BOARD OF DIRECTORS BE ACCEPTED AS PRESENTED. »

Carried M-16-40

.3 Medical Advisory Committee (MAC) Minutes **-NONE-**

.4 Finance and Audit Committee Minutes – February 24, 2016

Moved by Janet Parsons and seconded by Dan Richard

«THAT THE MINUTES OF THE FEBRUARY 24, 2016 MEETING OF THE FINANCE AND AUDIT COMMITTEE BE ACCEPTED AS PRESENTED. »

Carried M-16-41

Recommendations Arising From the Meeting of March 23, 2016

.1 Auditor's Planning Report dated March 23, 2016

The Auditor's Planning Report was included in members' packages for information sharing purposes.

.2 February 2016 Financial Statements

Moved by Julie Duhaime and seconded by Eric Stevens

«THAT THE FINANCIAL STATEMENTS ENDING FEBRUARY 29, 2016 FOR THE WEST NIPISSING GENERAL HOSPITAL BE ACCEPTED AS PRESENTED. »

Carried M-16-42

.2 Finance Policy #734.09 Business Expense Claim

Moved by Julie Duhaime and seconded by Sylvie Belanger

«THAT THE BUSINESS EXPENSE CLAIM POLICY #734.09 BE ACCEPTED AS PRESENTED. »

Carried M-16-43

.5 Health Care Quality Committee Minutes – February 8, 2016

Moved by Sylvie Belanger and seconded by Howie Longfellow

«THAT THE MINUTES OF THE FEBRUARY 8, 2016 MEETING OF THE HEALTH CARE QUALITY COMMITTEE BE ACCEPTED AS PRESENTED. »

Carried M-16-44

.6 Ethics Committee Minutes **-NONE-**

BOARD OF DIRECTORS
Summary of Monday, April 18, 2016

.7 Alliance Centre Advisory Committee **-NONE-**

.8 WNGH Foundation Board Minutes – February 9, 2016

Moved by Eric Stevens and seconded by Janet Parsons

«THAT THE MINUTES OF THE FEBRUARY 9, 2016 MEETING OF THE WNGH FOUNDATION BOARD BE ACCEPTED AS PRESENTED. »

Carried M-16-45

.9 Board Meeting Evaluation Results – March 2016

The Board Meeting Evaluation results from the previous meeting were included in the members' packages for review.

.10 Policies Review

1. Freedom of Information and Protection of Privacy Act (FIPPA) Policy # 100.106

Moved by Julie Duhaime and seconded by Dan Richard

«THAT THE FREEDOM OF INFORMATION AND PROTECTION ACT (FIPPA) POLICY #100.106 BE ACCEPTED AS PRESENTED. »

Carried M-16-46

2. Freedom of Information (FOI) Requests Policy #100.107

Moved by Howie Longfellow and seconded by Eric Stevens

«THAT THE FREEDOM OF INFORMATION (FOI) REQUESTS POLICY #100.107 BE ACCEPTED AS PRESENTED. »

Carried M-16-47

3. Freedom of Information and Protection of Privacy Act (FIPPA) Processing Fees Policy #100.108

Moved by Sylvie Belanger and seconded by Janet Parsons

«THAT THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FIPPA) PROCESSING FEES POLICY #100.108 BE ACCEPTED AS PRESENTED. »

Carried M-16-48

8. Regular Agenda:

.1 Board Effectiveness and Performance Evaluation 2015-2016

The group discussed the Board Effectiveness and Performance Evaluation and was in agreement with the current format.

.2 Policies Review:

1. Disclosure of Critical Incidents Policy # 100.83

Moved by Julie Duhaime and seconded by Sylvie Belanger

«THAT THE DISCLOSURE OF CRITICAL INDICENTS POLICY #100.83 BE ACCEPTED AS PRESENTED.»

Carried M-16-49

2. Annual Director Declaration on Consent Policy #730.61

Moved by Howie Longfellow and seconded by Eric Stevens

«THAT THE ANNUAL DIRECTOR DECLARATION ON CONSENT POLICY #730.61 BE ACCEPTED AS PRESENTED. »

Carried M-16-50

3. Briefing Note: Closed Session of the Board Policy #730.11

Moved by Sylvie Belanger and seconded by Janet Parsons

«THAT THE CLOSED SESSION OF THE BOARD POLICY #730.11 BE ACCEPTED AS PRESENTED. »

Carried M-16-51

.3 Grievances Update

The group was provided an update on the current grievances.

.4 Board of Directors: Renewal of Terms

The members were informed that three candidates are finishing their term and each of them has accepted to renew their membership on the Board.

.5 Sentinel Events / Near Misses & Adverse Events Report

The Q1 Sentinel Events / Near Misses and Adverse Events report was included in the members' packages for review.

.6 Performance Based Compensation

The 2015-2016 Performance Based Compensation was added to the members' packages. The topic will be brought into the closed session for further discussion.

.7 Correspondence provided for information sharing purposes

- Accreditation Canada Decision Committee's Review
- Board CGE Educational Offerings – April 2016

9. Closed Session

Motion made by Dan Richard and seconded by Julie Duhaime

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR APRIL 18, 2016 AND MOVE INTO A CLOSED SESSION AT 7:32 HOURS. »

Carried M-16-52

10. Adjournment

The Meeting Effectiveness Survey was provided to members for completion.

Moved by Julie Duhaime seconded by Howie Longfellow

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF MONDAY, APRIL 18, 2016 BE
ADJOURNED AT 8:42 HOURS. »

Carried M-16-59

Collin Bourgeois, Chair

Cynthia Désormiers, President & CEO

DRAFT