



## SUMMARY MINUTES OF THE BOARD OF DIRECTORS

### Monday, February 8, 2016 at 6:30 pm (Board Room)

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Present:

Jo-Anne Beninger  
Julie Duhaime  
Janet Parsons  
Jo-Ann Labelle \*  
Dr. André Béhamdouni \*  
Collin Bourgeois  
Cynthia Désormiers \*  
Howard Longfellow  
Jamie Restoule  
Michel Rochon  
Eric Stevens

Regrets:

Charles Goulard  
Sylvie Bélanger  
Daniel Richard  
Dr. Klère Bourgault \*  
  
Ryan Jeffers, CFO  
  
\* Non-voting Members

Mireille Mageau, Recorder

**1. Call to Order**

Meeting called to order at 18:35 hours by the Chair.

**2. Education Session/Presentations:**

• **Health & Safety Program**

Jo-Ann Labelle provided an educational presentation on the Health & Safety Program, its functions, staff complements, statistics, challenges and future considerations.

**3. Approval of Consent Agenda**

Moved by Janet Parsons and seconded by JoAnne Beninger

«THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, FEBRUARY 8<sup>TH</sup> 2016 BE APPROVED AS PRESENTED INCLUDING THE FOLLOWING ITEMS:

- .1 PRESIDENT AND CEO REPORT
- .2 BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 14, 2015
- .3 MEDICAL ADVISORY COMMITTEE (MAC) MINUTES OF NOVEMBER 18 AND DECEMBER 16, 2015 & CREDENTIAL COMMITTEE RECOMMENDATIONS OF OCTOBER 21 & NOVEMBER 18, 2015
- .4 FINANCE AND AUDIT COMMITTEE MINUTES NOVEMBER 25, 2015:
  - .1 FINANCIAL PERFORMANCE – Q3 UPDATE
- .5 HEALTH CARE QUALITY COMMITTEE MINUTES OF OCTOBER 19, 2015
- .6 ETHICS COMMITTEE (NO MINUTES)
- .7 ALLIANCE CENTRE ADVISORY COMMITTEE MINUTES OF SEPTEMBER 24, 2015
- .8 WNGH FOUNDATION BOARD MINUTES OF DECEMBER 8, 2015
- .9 BOARD MEETING EVALUATION RESULTS – DECEMBER 14, 2015

**Carried M-16-1**

**BOARD OF DIRECTORS**  
**Summary Minutes of Monday, February 8, 2016**

---

**4. Approval of Regular Agenda- Resolution**

Motion made by Julie Duhaime and seconded by Jamie Restoule

«THAT THE AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, FEBRUARY 8<sup>TH</sup>, 2016 BE APPROVED AS PRESENTED. »

**Carried M-16-2**

**5. Declaration of Conflict of Interest**

No conflicts of interest were declared or identified.

**6. Business/Committee Matters**

- Chief of Staff Report **-NONE-**

**7. Consent Agenda**

.1 President and CEO Report

The February 2016 President and CEO Report was included in the members' package for information sharing purposes.

.2 Board of Directors Meeting Minutes - December 14, 2015

Moved by Howie Longfellow and seconded by Michel Rochon

«THAT THE MINUTES OF THE DECEMBER 14, 2015 MEETING OF THE BOARD OF DIRECTORS BE ACCEPTED AS PRESENTED. »

**Carried M-16-3**

.3 Medical Advisory Committee (MAC) Minutes – November 18 and December 16, 2015 & Credential Committee recommendations arising of the October 21 and November 18, 2015 meeting.

Moved by Rick Stevens and seconded by Jamie Restoule

«THAT THE MINUTES OF THE NOVEMBER 18, 2015 MEETING AND THE DECEMBER 16, 2015 MEETING OF THE MEDICAL ADVISORY COMMITTEE BE ACCEPTED AS PRESENTED AND THAT CREDENTIAL COMMITTEE RECOMMENDATIONS ARISING FROM THE OCTOBER 21, 2015 MEETING AND THE NOVEMBER 18, 2015 MEETING BE APPROVED. »

**Carried M-16-4**

.4 Finance and Audit Committee Minutes - November 25, 2015:

Moved by Janet Parsons and seconded by Howie Longfellow

«THAT ON THE MINUTES OF THE NOVEMBER 25, 2015 FINANCE AND AUDIT COMMITTEE BE ACCEPTED AS PRESENTED. »

**Carried M-16-5**

.1 Financial Performance – Q3 Update

The Q3 report was included in the members' packages for review.

.5 Health Care Quality Committee Minutes – October 19, 2015

Moved by Michel Rochon and seconded by Julie Duhaime

«THAT THE MINUTES OF THE OCTOBER 19, 2015 MEETING OF THE HEALTH CARE QUALITY COMMITTEE BE ACCEPTED AS PRESENTED. »

**Carried M-16-6**

**BOARD OF DIRECTORS**  
**Summary Minutes of Monday, February 8, 2016**

---

.6 Ethics Committee **-NONE-**

.7 Alliance Centre Advisory Committee Minutes – September 24, 2015

Moved by Howie Longfellow and seconded by Jamie Restoule

«THAT THE MINUTES OF THE SEPTEMBER 24, 2015 MEETING OF THE ALLIANCE CENTRE ADVISORY COMMITTEE BE ACCEPTED AS PRESENTED.»

**Carried M-16-7**

.8 WNGH Foundation Board Minutes - December 8, 2015

Moved by Julie Duhaime and seconded by Rick Stevens

«THAT THE MINUTES OF THE DECEMBER 8, 2015 MEETING OF THE WNGH FOUNDATION BOARD BE ACCEPTED AS PRESENTED.»

**Carried M-16-8**

.9 Board Meeting Evaluation Results – December 14, 2015

The Board Meeting Evaluation results from the previous meeting were included in the members' packages for review.

**8. Regular Agenda:**

.1 Strategic Plan Follow-Up

The Strategic Plan report was included in the members' packages for review.

.2 Quality Improvement and Risk Management

.1 Sentinel Events / Near Misses & Adverse Events Report

The Q4 Sentinel Events / Near Misses and Adverse Events report was included in the members' packages for review.

.3 Board of Directors Goals & Objectives 2016-2017

Moved by Jamie Restoule and seconded by JoAnne Beninger

«THAT THE BOARD OF DIRECTORS GOALS AND OBJECTIVES FOR 2016-2017 BE ACCEPTED AS PRESENTED.»

**Carried M-16-9**

.4 Board Policies Review

.1 #730.02 – President & Chief Executive Officer (CEO) Performance Appraisal

Moved by Michel Rochon and seconded by Janet Parsons

«THAT THE PRESIDENT AND CHIEF EXECUTIVE OFFICER (CEO) PERFORMANCE APPRAISAL POLICY #730.02 BE ACCEPTED AS AMENDED.»

**Carried M-16-10**

.2 #730.03 – President & Chief Executive Officer (CEO) Succession

Moved by Janet Parsons and seconded by JoAnne Beninger

«THAT THE PRESIDENT AND CHIEF EXECUTIVE OFFICER (CEO) SUCCESSION POLICY #730.03 BE ACCEPTED AS PRESENTED.»

**Carried M-16-11**

**BOARD OF DIRECTORS**  
**Summary Minutes of Monday, February 8, 2016**

---

.3 #730.04 – Chief of Staff Performance Appraisal

Moved by JoAnne Beninger and seconded by Rick Stevens

«THAT THE CHIEF OF STAFF PERFORMANCE APPRAISAL POLICY #730.04 BE ACCEPTED AS PRESENTED.»

**Carried M-16-12**

.4 #730.23 – Annual Board Planning Cycle

Moved by Julie Duhaime and seconded by Michel Rochon

«THAT THE ANNUAL BOARD PLANNING CYCLE POLICY #730.23 BE ACCEPTED AS PRESENTED.»

**Carried M-16-13**

.5 #730.40 – Executive Compensation Pay for Performance

Moved by Jamie Restoule and seconded by Janet Parsons

«THAT THE EXECUTIVE COMPENSATION PAY FOR PERFORMANCE POLICY #730.40 BE ACCEPTED AS PRESENTED.»

**Carried M-16-14**

.6 #730.56 – Hospital Service Accountability Agreement (H-SAA) Requirements Related to Critical Ontario

Moved by JoAnne Beninger and seconded by Howie Longfellow

«THAT THE HOSPITAL SERVICE ACCOUNTABILITY AGREEMENT (H-SAA) REQUIREMENTS RELATED TO CRITICAL ONTARIO POLICY #730.56 BE ACCEPTED AS PRESENTED.»

**Carried M-16-15**

.5 Correspondence: provided for information sharing purposes

- OHA – GCE Advanced Certificate in Board Governance
- HSAA Notice

**9. Closed Session**

Motion made by Julie Duhaime and seconded by Rick Stevens

«THAT THE BOARD OF DIRECTORS ADJOURN THE OPEN SESSION FOR FEBRUARY 8, 2016 AND MOVE INTO A CLOSED SESSION AT 19:37 HOURS. »

**Carried M-16-16**

**10. Adjournment**

The Meeting Effectiveness Survey was provided to members for completion.

Moved by JoAnne Beninger, seconded by Jamie Restoule

«THAT THE MEETING OF THE BOARD OF DIRECTORS OF FEBRUARY 8, 2016 BE ADJOURNED AT 20:23 HOURS. »

**Carried M-16-20**

« ORIGINAL SIGNED »

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Collin Bourgeois, Chair

« ORIGINAL SIGNED »

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Cynthia Désormiers, President & CEO