



SUMMARY MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS Monday, May 11, 2015 (18:30 hours) Board Room

ATTENDANCE

Present:

Sylvie Bélanger
Jo-Anne Beninger
Collin Bourgeois
Dr. Klère Bourgault (19:06 hours)
Cynthia Désormiers
Julie Duhaime
Charles Goulard
Howard Longfellow
Janet Parsons
Jamie Restoule
Daniel Richard
Eric Stevens
Jo-Ann Lennon-Murphy
Guest: Ryan Jeffers

Regrets:

Dr A. Béhamdouni
Dr. Raymond Wiss
Priscille Desjardins

1. Call to Order & Welcome

Chair Collin Bourgeois called the meeting to order at 18:35 hours.

Motion made by Sylvie Bélanger and seconded by Janet Parsons

THAT THE BOARD OF DIRECTORS REGULAR MEETING OF MONDAY, MAY 11, 2015 BE CALLED TO ORDER AT 18:35 HOURS.

Carried M-15-67

2. Presentation : Dietary

Cynthia Désormiers welcomed Dietary Manager Nicole Robinson-Hotson Nicole, provided a description of the Dietary Department, relevant statistics, and associated challenges.

Mrs. Robinson-Hotson presentation provided an overview of the blitz that is being implemented to reduce sodium consumption for patients and staff.

3. Approval of the Consent Agenda

Motion made by Julie Duhaime and seconded by Charles Goulard

« THAT THE CONSENT AGENDA FOR THE BOARD OF DIRECTORS MEETING OF MONDAY, MAY 11TH, 2015, BE APPROVED AS PRESENTED »

Carried M-15-68

4. Approval of the Regular Agenda

Motion made by Daniel Richard and seconded by Howard Longfellow

« THAT THE REGULAR AGENDA OF THE MEETING OF THE BOARD OF DIRECTORS FOR MONDAY, MAY 11TH, 2015, BE ACCEPTED AS PRESENTED. »

Carried M-15-69

5. Declaration of Pecuniary Interest

No conflicts of interest were declared or identified.

6. Business/Committee Matters

1. Chief of Staff - Medical Staff Report (Dr. K. Bourgault)

Dr. Klère Bourgault reported on the activities of the Medical Staff:

- Alternative Funding Agreement (AFA)
- ER statistics have improved
- A challenge for the next year is to define «active privileges»

7. Consent Agenda Matters

.1 Chief Executive Officer's Report (C. Désormiers)

The President and CEO's May report was provided in the meeting package for reference. Cynthia Désormiers shared new information.

- Collin Bourgeois presented to OHA Provincial Leadership Council under the French Language Health Planning Services as part of the Small and Rural Hospitals conference.
- Free public WIFI has been established
- Cynthia Désormiers made a presentation to the NE LHIN with respect to the CT scanner proposal submitted.

.2 Board Minutes of Meeting of April 13, 2015

Motion made by Eric Stevens and seconded by Jo-Anne Beninger

« THAT THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS HELD MONDAY, APRIL 13TH, 2015 BE ACCEPTED AS PRESENTED. »

Carried M-15-70

.3 Medical Advisory Committee Minutes of February 11, 2015

Motion made by Sylvie Bélanger and seconded by Howard Longfellow

« THAT THE MINUTES OF THE MEETING OF THE MEDICAL ADVISORY COMMITTEE HELD FEBRUARY 11TH, 2015 BE ACCEPTED AS PRESENTED. »

Carried M-15-71

a) Recommendations arising from the Credentials Committee

Motion made by Julie Duhaime and seconded by Charles Goulard

Carried M-15-72

Motion made by Daniel Richard and seconded by Janet Parsons

Carried M-15-73

.4 Finance and Audit Committee Minutes of Meeting of March 27, & Recommendations Arising from the Meeting of April 22, 2015

Motion made by Jamie Restoule and seconded by Jo-Anne Beninger

« THAT THE MINUTES OF THE MEETING OF THE FINANCE AND AUDIT COMMITTEE HELD MARCH 27TH, 2015 BE ACCEPTED AS PRESENTED. »

Carried M-15-74

a) March 2015 Financial Statements & Summary

Motion made by Janet Parsons and seconded by Sylvie Bélanger

«THAT, AS RECOMMENDED BY THE FINANCE AND AUDIT COMMITTEE, THE BOARD OF DIRECTORS APPROVES THE FINANCIAL STATEMENTS FOR THE WEST NIPISSING GENERAL HOSPITAL FOR THE PERIOD ENDING MARCH 31ST, 2015, AS PRESENTED. »

Carried M-15-75

b) Finance Policy 734.09 – Business Expense Claims Revisions

The Finance and Audit Committee revised and amended the policy at its last meeting. The policy is provided as information and reference.

.5 Ethics Committee

No minutes.

.6 Health Care Quality Committee

No minutes.

.7 Alliance Centre Advisory Committee

No minutes.

.8 Hospital Foundation Board

No minutes.

8. Regular Agenda Matters

.1 Board Self-Assessment of Performance

Members were provided with the Board of Directors 2014-2015 self-assessment performance results. Overall, the Board of Directors scored very well. The information received suggests that the board could improve in the length of time of its meetings

Board Chair Evaluation

Chair Collin Bourgeois excused himself from the meeting while board members completed the Board Chair evaluation. The anonymous responses will be gathered in the development of the Board Chair evaluation.

.2 Accreditation Update-

Chief Nursing Officer Jo-Ann Lennon-Murphy provided the members with a handout highlighting activities currently underway with respect to Accreditation.

.3 Briefing Note “2015-2016 Budget”

Cynthia Désormiers provided the Board with an overview of the provincial budget pertinent to the hospitals and the health care sector. The key message - there are unprecedented, challenging and turbulent times ahead.

.4 Proposed Amendments to Bylaws

Proposed amendments to Corporate and Professional Bylaws to be ratified at the Annual General Meeting. Motion made by Jamie Restoule and seconded by Charles Goulard

Carried M-15-76

.5 Call for Applicants & Nomination to Serve on the Board

The Executive and Governance Committee held its meeting earlier today. Sylvie Bélanger and Cynthia Désormiers reported on the proceedings of the meeting and the following recommendations for consideration. Motion made by Janet Parsons and seconded by Sylvie Bélanger

« **WHEREAS**, THE EXECUTIVE AND GOVERNANCE COMMITTEE CALLED FOR NOMINATIONS TO THE BOARD OF DIRECTORS WITH APPLICATIONS TO BE SUBMITTED BY 4:00 PM, FRIDAY, MAY 8TH, 2015; AND

WHEREAS, THE EXECUTIVE AND GOVERNANCE COMMITTEE HAS REVIEWED THE APPLICATIONS FOR THE NOMINATION TO THE BOARD OF DIRECTORS TO MAKE SURE THAT THE CANDIDATES MEET THE ELIGIBILITY REQUIREMENTS TO SERVE IF ELECTED TO THE BOARD OF DIRECTORS;

LET IT BE RESOLVED THAT THE EXECUTIVE AND GOVERNANCE COMMITTEE RECOMMENDS TO THE BOARD FOR CONSIDERATION THE SLATE OF DIRECTORS FOR ELECTION TO TAKE PLACE AT THE ANNUAL GENERAL MEETING OF THE CORPORATION TO INCLUDE

- HOWARD LONGFELLOW
- DANIEL RICHARD
- MICHEL ROCHON »

Carried M-15-77

Cynthia Désormiers informed that the Executive and Governance Committee selected not to nominate the current slate of officers for appointment due to a conflict of interest. Mrs. Désormiers explained the nomination process to allow a board member the opportunity to bring forth nominations or for a director to bring forth his/her name for nomination as officer of the Corporation. She further shared that each board member currently elected to office is willing to serve for another year and asked if any board member is interested in being nominated. After board members present considered the current slate of officers, it was moved by Julie Duhaime, seconded by Charles Goulard

« THAT THE BOARD NOMINATES, THE APPOINTMENT OF THE CURRENT SLATE OF OFFICERS TO THE WEST NIPISSING GENERAL HOSPITAL BOARD FOR 2015/16, TO BE PRESENTED AT THE SPECIAL MEETING.

- CHAIR: COLLIN BOURGEOIS
- VICE-CHAIR : SYLVIE BÉLANGER
- TREASUER: JANET PARSONS
- EXECUTIVE AND GOVERNANCE COMMITTEE MEMBER AT LARGE: DANIEL RICHARD»

Carried M-15-78

9. Quality Improvement & Risk Management

.1 Advanced Board Governance

.2 Charles Goulard reported on the OHA Advanced Certificate in Governance course he recently attended in Timmins.

.3 Policy "Meeting without Management" # 730.52

Motion made by Charles Goulard and seconded by Daniel Richard

«THAT THE REVISED AND AMENDED BOARD POLICY #730.52 <MEETING WITHOUT MANAGEMENT> BE APPROVED AS PRESENTED. »

Carried M-15-79

.4 Policy “Social Host Liability” 730.53

Motion made by Jamie Restoule and seconded by Jo-Anne Beninger

« THAT THE REVISED AND AMENDED BOARD POLICY #730.53 <SOCIAL HOST LIABILITY> BE APPROVED AS PRESENTED. »

Carried M-15-80

.5 Policy “Disclosure of Hospital executive Contracts” 730.54

Motion made by Julie Duhaime and seconded by Sylvie Bélanger

« THAT THE REVISED AND AMENDED BOARD POLICY #730.54 <DISCLOSURE OF HOSPITAL EXECUTIVE CONTRACTS> BE APPROVED AS PRESENTED. »

Carried M-15-81

10. Correspondence

The OHA Bulletin from Northern Ontario Executive Committee (NOEC) provides an update on Northern Issues: Queen’s Park Advocacy Outreach.

11. Adjournment and Completion of Meeting Effectiveness Survey

Members completed the meeting effectiveness survey. Motion made by Janet Parsons and seconded by Julie Duhaime

« THAT THE BOARD OF DIRECTORS ADJOURN THE REGULAR MEETING AT 20:28 HOURS. »

Carried M-15-82

« ORIGINAL SIGNED »

Collin Bourgeois, Chair

« ORIGINAL SIGNED »

Cynthia Désormiers, President & CEO